



Introductory Certificate in Fire Safety (Fire Auditors)

LEVEL
3

This qualification is aimed at those who are new to fire safety and existing staff in fire and rescue services. This can include operational crew managers and firefighters who are required to identify and report on significant fire safety issues they see as a result of community safety visits or when attending incidents.



Total Qualification Time:
140 hrs

Qualification Number: 603/6441/5



Guided Learning (GL):
66 hrs

Qualification Age: 16

Availability: This qualification is regulated in
England and Wales

Operational From: 01 September 2020



Qualification Objectives

What does this qualification cover?

The objective of this qualification is to provide support for a range of individuals who work or intend to work in fire safety. The qualification provides learners with formal recognition of their competence to work as a regulatory fire safety auditor for simple premises.

This is a foundation course based on existing units taken from the SFJ Awards Level 3 Certificate in Fire Safety (Fire Auditors) to meet the changing requirements of Local Authority Fire Services throughout England and Wales. The qualification is intended to provide more staff with a knowledge to carry out fire audits for simple premises.

Who is the qualification for?

This qualification is aimed at those who are new to fire safety and existing staff in fire and rescue services. This can include operational crew managers and firefighters who are required to identify and report on significant fire safety issues they see as a result of community safety visits or when attending incidents.

Who supports this qualification?

The qualification has been developed in response to demand from the fire and rescue sector.



Qualification Progression

What future education could this qualification lead to?

Learners could progress onto existing fire safety qualifications including SFJ Awards Level 3 Certificate in Fire Safety (Fire Auditors), SFJ Awards Level 4 Certificate in Fire Safety (Fire Auditors) and SFJ Awards Level 4 Diploma in Fire Safety (Fire Inspectors).

Learners can use credits already achieved from the SFJ Awards Level 3 Introductory Certificate in Fire Safety (Fire Auditors) with the above qualifications through RPL as there is an overlap of units.

What future employment could this qualification lead to?

This qualification creates a number of opportunities for progression into employment in fire safety and provides learners with formal recognition of their competence to work as a regulatory fire safety auditor for simple premises.



Qualification Achievement

What are the entry requirements for the qualification?

Prior to registration learners are required to be:

- accurately identified
- at least 18 years of age
- working in a role which will allow demonstration of skills

How is the qualification achieved?

The learner will need to complete three mandatory units. This will include building a portfolio of evidence meeting the assessment criteria.

What will be assessed?

Assessment methods that can be used:

- Portfolio of evidence
- Practical Demonstration / Assignment

How will it be assessed?

This qualification contains three mandatory units to be completed by the learner. Each unit is comprised of a number of learning outcomes and assessment criteria which must all be achieved.

Learning outcomes that begin 'The learner will understand...' will be assessed through theory-based activities.

Learning outcomes that begin 'The learner will be able to...' are assessed through practical activities.

For example:

Learning outcomes

The learner will...

1. Understand requirements for identifying and reporting hazards and risks associated with fire in simple premises
2. Understand control measures to mitigate the risks from fire in simple premises

Assessment criteria

The learner will...

- 1.1 Define the terms hazards and risks in a fire safety context.
- 1.2 Identify key features of hazard identification and risk assessment in simple premises.
- 1.3 Describe typical consequences of failing to identify hazards and control risks
- 2.1 Describe the range of extinguishing media, its location and correct application and use.
- 2.2 Describe the premises' published fire routine.
- 2.3 Describe the means of escape and pre-planned arrangements for ensuring safety of people in the event of fire, including those less able and their behaviours.



Qualification Delivery

What facilities and/or equipment are needed to deliver this qualification?

The approved centre is required to have:

- one or more delivery sites with facilities to support the programme of training and assessment
- equipment in place to facilitate the full programme of learning and assessment
- opportunities in the workplace for learners to carry out tasks/activities which allow them to generate evidence to meet assessment criteria.

What qualification materials support this qualification?

This qualification is supported by additional documents which must be read by all relevant personnel within approved centres approved to offer this qualification. These include:

- SFJ Awards Level 3 Introductory Certificate in Fire Safety (Fire Auditors) Qualification Handbook, detailing unit specifications, learning outcomes and assessment criteria for the qualification
- SFJ Awards Centre Handbook
- SFJ Awards Assessment Guidance
- SFJ Awards Quality Assurance (Internal and External) Guidance

Our policies are available on the SFJ Awards website
<https://sfjawards.com/policies/>.

SFJ Awards also have template forms available to support assessors and internal quality assurers.

What workforce is needed to be able to deliver this qualification?

The approved centre is required to have a qualified and competent qualification workforce in place which includes as a minimum:

- Head of Centre
- Centre Coordinator
- Assessor(s) and Internal Quality Assurers (IQA) who:
 - Are occupationally knowledgeable in fire safety
 - Have current occupational competence in fire safety
- Assessors who are:
 - Qualified with a recognised assessor qualification, or
 - Working towards a recognised assessor qualification, or
 - Able to prove equivalent competence through training to appropriate national standards
- IQA(s) who are:
 - Qualified with a recognised IQA qualification, or
 - Working towards a recognised IQA qualification, or
 - Able to prove equivalent competence through training to appropriate national standards

How much does this qualification cost?

Qualification registration fees are available from SFJ Awards on request.

How to apply to deliver this qualification

SFJ Awards' approved centres should complete the Qualification Approval Form available from Odyssey or the Centre Resources section of the website:

www.sfjawards.com/centres/centre-resources

Other centres will need to become approved by SFJ Awards. For information and the centre application form please see our website:

www.sfjawards.com/centres/become-a-centre

For more information please contact SFJ Awards' Customer Support Team:

Tel: 0114 284 1970

Email: info@sfjawards.com

Website: www.sfjawards.com



Qualification Structure

Learners must successfully complete three mandatory to achieve the qualification

Unit title	Level	GL	Ofqual reference	Assessment method(s)
Identify and report hazards and risks associated with fire in simple premises	3	20	M/503/1893	Assessment methods that can be used for the units:
Assess risks associated with fire in simple premises	3	25	J/503/3603	<ul style="list-style-type: none">• Portfolio of Evidence• Practical Demonstration / Assignment
Confirm measures are in place to protect people from fire in simple premises	3	21	M/503/3420	

Contacts



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Ofqual

Tel: 0300 303 3344
Email: public.enquiries@ofqual.gov.uk
Website: www.gov.uk/government/organisations/ofqual

Qualifications Wales

Tel: 01633 373 222
Email: enquiries@qualificationswales.org
Website: www.qualificationswales.org

CCEA

How to contact: <https://ccea.org.uk/contact>
Email: info@ccea.org.uk
Website: <https://ccea.org.uk/regulation>

Skills for Justice

How to contact: www.sfjuk.com/contact
Email: contactus@sfjuk.com
Website: www.sfjuk.com

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SFJ Awards

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SFJ Awards is an awarding organisation recognised and regulated by the Office of the Qualifications and Examinations Regulation (Ofqual) in England, Council for the Curriculum, Examinations and Assessment (CCEA) Regulation in Northern Ireland, Qualifications Wales in Wales, and SQA in Scotland.

SFJ Awards is part of the Workforce Development Trust, a not for profit organisation, together with Skills for Justice and Skills for Health. For over 10 years Skills for Health and Skills for Justice have been working with employers, Governments of the UK and agencies within the skills system, to better equip workforces with the right skills now and for the future. During this time both Skills for Health and Skills for Justice have earned an enviable reputation for their knowledge of the health and justice sectors and their proactive approach to the development of skills and qualifications, along with an ability to deliver genuinely workable solutions for the employers they represent. SFJ Awards is an awarding organisation that builds upon this reputation. We work with employers in the policing, community safety, legal, armed forces and health sectors and understand their specific challenges, enabling us to quality assure learning outcomes that are suited to the needs of the sectors.