**Pre Centre-Approval Form**

This application form is for organisations interested in becoming an SFJ Awards approved Centre.

All sections of this form are mandatory (where applicable)

|  |  |
| --- | --- |
| **Organisation Name:** |  |
| **Are you an existing centre with any other Awarding Organisation?** | [ ]  **Yes** [ ]  **No** |
| **Other Awarding Organisation Name: (Please include qualifications approved for)** |  |
| **Head of Centre:** |  |
| **Please confirm your Head of Centre is aware of this application:** | [ ]  **Yes** [ ]  **No** |
| **Companies House Number:**  |  |
| **ICO Number:**  |  |
| **Full Registered Office Address:** |  |
| **Contact Number:** | **Telephone: Mobile:** |
| **Email Address:** |  |
| **Website:** |  |
| **Centre/Organisation Type** | **[ ]**  | Employer | **[ ]**  | FE College |
| **[ ]**  | Private Training Provider | **[ ]**  | University |
| **[ ]**  | Other *(Please specify)* |  |
| **Please tick which services you are interested in:** | [ ]  Regulated Qualifications [ ]  Custom Certification (non-regulated)[ ]  End point Assessment (EPA) |
| **Please provide a brief background of your centre/organisation:** |  |
| **Please provide a brief overview of the reason for your application, and why you are choosing SFJ Awards:** |  |
| **Please specify which sectors you mainly operate in:** |  |
| **Expected delivery date: (please note, depending on the application specifics, delivery date is not guaranteed)** |  |
| **Please list the qualifications, courses, or EPA standards you are interested in:** |  |
| **Expected number of learner registrations: (please list per qualification)** |  Year 1: Year 2: Year 3: |
| **What rationale/evidence do you have to support your expected number of learner registrations?** |  |
| **Signed:** |  |
| **Name:** |  |
| **Position:** |  |
| **Date:** |  |

Please complete and return this application form to franco.mattiello@sfjawards.com

**Internal Use Only**

|  |  |
| --- | --- |
| **Companies House:** | Yes [ ]  Not Applicable [ ]  |
| **ICO Number:** | Yes [ ]  Not Applicable [ ]  |
| **Company Credit Check** | Yes [ ]  Not Applicable [ ]  |
| **Sector:** |  |
| **Learner registration rationale/evidence:** |  |
| **RAG rating – sector** | Red [ ]  Amber [ ]  Green [ ]  |
| **RAG rating – CCS tier**  | Red [ ]  Amber [ ]  Green [ ]  |
| **Admin Recommendation:** |  |
| **Admin name/signature:** | Name: Signature:  |
| **Panel approval:** | Yes [ ]  No [ ]  Name: Signature: |