**Pre Centre-Approval Form**

This application form is for organisations interested in becoming an SFJ Awards approved Centre.

All sections of this form are mandatory (where applicable)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Organisation Name:** |  | | | |
| **Are you an existing centre with any other Awarding Organisation?** | **Yes**  **No** | | | |
| **Other Awarding Organisation Name: (Please include qualifications approved for)** |  | | | |
| **Head of Centre:** |  | | | |
| **Please confirm your Head of Centre is aware of this application:** | **Yes**  **No** | | | |
| **Companies House Number:** |  | | | |
| **ICO Number:** |  | | | |
| **Full Registered Office Address:** |  | | | |
| **Contact Number:** | **Telephone: Mobile:** | | | |
| **Email Address:** |  | | | |
| **Website:** |  | | | |
| **Centre/Organisation Type** |  | Employer |  | FE College |
|  | Private Training Provider |  | University |
|  | Other  *(Please specify)* |  | |
| **Please tick which services you are interested in:** | Regulated Qualifications  Custom Certification (non-regulated)  End point Assessment (EPA) | | | |
| **Please provide a brief background of your centre/organisation:** |  | | | |
| **Please provide a brief overview of the reason for your application, and why you are choosing SFJ Awards:** |  | | | |
| **Please specify which sectors you mainly operate in:** |  | | | |
| **Expected delivery date: (please note, depending on the application specifics, delivery date is not guaranteed)** |  | | | |
| **Please list the qualifications, courses, or EPA standards you are interested in:** |  | | | |
| **Expected number of learner registrations: (please list per qualification)** | Year 1: Year 2: Year 3: | | | |
| **What rationale/evidence do you have to support your expected number of learner registrations?** |  | | | |
| **Signed:** |  | | | |
| **Name:** |  | | | |
| **Position:** |  | | | |
| **Date:** |  | | | |

Please complete and return this application form to [franco.mattiello@sfjawards.com](mailto:franco.mattiello@sfjawards.com)

**Internal Use Only**

|  |  |
| --- | --- |
| **Companies House:** | Yes  Not Applicable |
| **ICO Number:** | Yes  Not Applicable |
| **Company Credit Check** | Yes  Not Applicable |
| **Sector:** |  |
| **Learner registration rationale/evidence:** |  |
| **RAG rating – sector** | Red  Amber  Green |
| **RAG rating – CCS tier** | Red  Amber  Green |
| **Admin Recommendation:** |  |
| **Admin name/signature:** | Name: Signature: |
| **Panel approval:** | Yes  No  Name: Signature: |