

End-Point Assessment

Business Fire Safety Advisor

Working as a Business Fire Safety Advisor you are typically employed by a Fire and Rescue Service. Your key function is to visit simple premises with a non-complex means of escape assessing risks and hazards associated with fire. Helping businesses by evaluating measures in place to keep their premises safe, offering advice and education and supporting businesses to act on recommendations. Able to recognise and take appropriate steps when enforcement action may be required. The role involves a variety of work including, visiting businesses and working together with other agencies to actively support and promote business safety. The role includes promotional work at community events, and reactive work after incidents to raise awareness of Fire Safety.



Typical government funding band



Equivalent qualification level



Typical programme duration
(12 months minimum training required)

The Apprenticeship Journey

On-Programme Training

The on-programme training is the learning phase for the Apprentice to pick up the skills, knowledge and behaviours set in the standard. During the on-programme training the apprentice will need to:

- Achieve Level 3 Fire Safety Certificate Qualification
- Achieve a Level 2 English and maths qualification (if not already achieved)
- Schedule, attend and document on-programme assessments

Gateway Requirements

Judgement of whether the Apprentice is ready for the EPA is taken by the employer (with guidance from the Apprentice and Training Provider). Apprentices should not be put forward for EPA until they are ready and have achieved the following:

- A pass in all mandatory qualifications
- Completion of all the on-programme training leading to occupational competency

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End-Point Assessment methods

The Business Fire Safety Advisor EPA has 2 methods of assessment which should be undertaken in this order: A workplace observation of a fire safety visit and a structured discussion. Following the visit, a report detailing the actions completed, findings observed, final feedback and recommendations is required.

SFJ Awards will ensure the appropriate allocation of the independent assessor (IA) is made and our internal quality assurance team will assure consistent quality of assessment.

Workplace Observation

The synoptic workplace observation of you carrying out a fire safety visit to a simple premises will take approximately 1 hour.

Any questions asked by the independent assessor will allow you to demonstrate your competence and understanding whilst applying your skills and knowledge in a live working situation.

Structured Discussion

The structured discussion will take place on a one-on-one between the you and the independent assessor and will last about 1 hour in a controlled environment.

It will enable you to showcase how you have consistently combined your skills, knowledge and behaviours specified in the apprenticeship standard.

Our Offer

At SFJ Awards we pride ourselves on being customer focused, and this combined with our sector expertise and assessment experience, ensures that employers and training providers are fully supported through the End-Point Assessment process.

For each apprenticeship, standard materials will be available to all employers and training providers who have a contract with us to deliver End-Point Assessment. These include handbooks, guides, document templates, and where applicable, mock assessments and practice tests. Our online portal makes registering, tracking and booking assessments simple.

At SFJ Awards our ethos is to provide a high quality service at a fair price.

SFJ Awards

Consult House, 4 Hayland Street, Sheffield S9 1BY
0114 284 1970 / epa@sfjawards.com

