



Diploma in Further Examination and Investigation for Border Enforcement

LEVEL
3

This qualification is aimed at those working in Border Enforcement. It has been developed through reference to the Border Force Training Pathway, National Occupational Standards and extensive consultation with experts in the field



Total Qualification Time:
400 hrs

Qualification Number: 601/0534/3

Qualification Age: 18



Guided Learning (GL):
96 hrs

Availability: This qualification is regulated in England, Wales and Northern Ireland

Operational From: 1 August 2013



Qualification Objectives

What does this qualification cover?

This qualification is designed to accredit the knowledge and skills required for working in further examination and investigation for border enforcement.

Who is the qualification for?

This qualification is aimed at those working in Border Enforcement.

Who supports this qualification?

This qualification has been developed through reference to the Border Force Training Pathway, National Occupational Standards and extensive consultation with experts in the field. The Border Force Training pathway provides those who progress through the accredited programme with an introduction to the profession.



Qualification Progression

What future education could this qualification lead to?

The qualification has been designed to promote progression through the Border Force Training Pathway. Learners may progress to further training in Border Enforcement.

What future employment could this qualification lead to?

The qualification has been designed to meet the learning and development needs of staff working in Border Enforcement.



Qualification Achievement

What are the entry requirements for the qualification?

Prior to registration learners are required to be:

- accurately identified
- at least 18 years of age
- working in a role which will allow demonstration of skills

How is the qualification achieved?

The learner will need to complete 9 mandatory units. This will include building portfolio of evidence meeting the assessment criteria.

What will be assessed?

Portfolio of evidence and demonstration of skills either in the training environment or in the workplace.

How will it be assessed?

This qualification contains 9 mandatory units to be completed by the learner. Each unit is comprised of a number of learning outcomes and assessment criteria which must all be achieved.

Learning outcomes that begin ‘The learner will understand...’ will be assessed through theory-based activities.

Learning outcomes that begin ‘The learner will be able to...’ are assessed through practical activities.

For example:

| Learning outcomes The learner will... | Assessment criteria The learner will... |
|---|---|
| 1. Understand the purpose and use of interviewing | 1.1 Explain the legislation relevant to interviewing with reference to: <ul style="list-style-type: none"> • Civil interviews • Criminal interviews 1.2 Explain the purpose and use of interviewing in Border Force work 1.3 Describe the situations in which interviewing is required |
| 2. Be able to carry out interviews | 2.1 Apply appropriate legislation, policy and procedure when conducting interviews in respect of Border Force matters 2.2 Demonstrate interviews at Borders |



Qualification Delivery

What facilities and/or equipment are needed to deliver this qualification?

The approved centre is required to have:

- one or more delivery sites with facilities to support the programme of training and assessment
- equipment in place to facilitate the full programme of learning and assessment
- opportunities in the workplace for learners to carry out tasks/activities which allow them to generate evidence to meet assessment criteria.

What qualification materials support this qualification?

This qualification is supported by additional documents which must be read by all relevant personnel within approved centres approved to offer this qualification. These include:

- SFJ Awards Level 3 Diploma in Further Examination and Investigation for Border Enforcement Qualification Handbook, detailing unit specifications, learning outcomes and assessment criteria for the qualification
- SFJ Awards Centre Handbook
- SFJ Awards Assessment Guidance
- SFJ Awards Quality Assurance (Internal and External) Guidance

Our policies are available on the SFJ Awards website

<https://sfjawards.com/policies/>.

SFJ Awards also have template forms available to support assessors and internal quality assurers.

What workforce is needed to be able to deliver this qualification?

The approved centre is required to have a qualified and competent qualification workforce in place which includes as a minimum:

- Head of Centre
- Centre Coordinator
- Assessor(s) and Internal Quality Assurers (IQA) who:
 - Are occupationally knowledgeable in border enforcement
 - Have current occupational competence in border enforcement
- Assessors who are:
 - Qualified with a recognised assessor qualification, or
 - Working towards a recognised assessor qualification, or
 - Able to prove equivalent competence through training to appropriate national standards
- IQA(s) who are:
 - Qualified with a recognised IQA qualification, or
 - Working towards a recognised IQA qualification, or
 - Able to prove equivalent competence through training to appropriate national standards

How much does this qualification cost?

Qualification registration fees are available from SFJ Awards on request.

How to apply to deliver this qualification

SFJ Awards' approved centres should complete the Qualification Approval Form available from Odyssey or the Centre Resources section of the website:

www.sfjawards.com/centres/centre-resources

Other centres will need to become approved by SFJ Awards. For information and the centre application form please see our website:

www.sfjawards.com/centres/become-a-centre

For more information please contact SFJ Awards' Customer Support Team:

Tel: 0114 284 1970

Email: info@sfjawards.com

Website: www.sfjawards.com



Qualification Structure

Learners must successfully complete 9 mandatory units to achieve the qualification

| Unit title | Level | GL | Reference | Assessment method(s) |
|--|-------|----|------------|--|
| Interviewing individuals at borders | 3 | 18 | T/505/4429 | Assessment methods that can be used for this qualification are as follows: <ul style="list-style-type: none">• E-assessment• Multiple Choice Examination• Oral Examination• Portfolio of Evidence (including for example records of professional discussions, question and answer sessions, reflective accounts)• Practical Demonstration / Assignment• Written Examination |
| Managing Border Force case files and information | 3 | 14 | K/505/4430 | |
| The detention and temporary admission of passengers at borders | 3 | 12 | M/505/4431 | |
| Responding to customs offences | 3 | 6 | T/505/4432 | |
| Responding to immigration offences | 3 | 6 | A/505/4433 | |
| Refusals and removals of passengers at borders | 3 | 8 | F/505/4434 | |
| Equality and Diversity in public service | 3 | 6 | R/505/0047 | |
| Principles of operational delivery | 3 | 6 | D/504/9970 | |
| Manage own professional development within an organisation | 3 | 20 | L/600/9586 | |

Contacts



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Qualifications Wales

Tel: 01633 373 222
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Website: www.qualificationswales.org

CCEA

How to contact: <https://ccea.org.uk/contact>
Email: info@ccea.org.uk
Website: <https://ccea.org.uk/regulation>

Skills for Justice

How to contact: www.sfjuk.com/contact
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SFJ Awards is an awarding organisation recognised and regulated by the Office of the Qualifications and Examinations Regulation (Ofqual) in England, Council for the Curriculum, Examinations and Assessment (CCEA) Regulation in Northern Ireland, Qualifications Wales in Wales, and SQA in Scotland.

SFJ Awards is part of the Workforce Development Trust, a not for profit organisation, together with Skills for Justice and Skills for Health. For over 10 years Skills for Health and Skills for Justice have been working with employers, Governments of the UK and agencies within the skills system, to better equip workforces with the right skills now and for the future. During this time both Skills for Health and Skills for Justice have earned an enviable reputation for their knowledge of the health and justice sectors and their proactive approach to the development of skills and qualifications, along with an ability to deliver genuinely workable solutions for the employers they represent. SFJ Awards is an awarding organisation that builds upon this reputation. We work with employers in the policing, community safety, legal, armed forces and health sectors and understand their specific challenges, enabling us to quality assure learning outcomes that are suited to the needs of the sectors.